



Meeting Minutes for Thursday, May 28, 2020

Date: Thursday, May 28, 2020

Time: 9:00a.m.

Location of Meeting: Remote (Zoom)

LABBB Board of Directors:

Dr. Eric Conti, Burlington Public Schools
Dr. Kathy Bodie, Arlington Public Schools
Mr. Jonathan Sills, Bedford Public Schools
Mr. John Phelan, Belmont Public Schools

LABBB Central Office:

Patric Barbieri, Executive Director
Joseph Adams, Accounting Manager

Dr. Eric Conti called the Board Meeting to order at 9:15 AM.

- Public Participation: **No public participation**
- **Recommended Action Items:**
 - Item #1: Motion was made by Dr. Kathleen Bodie to approve LABBB FY21 Budget of \$26,175,490, Seconded by Mr. Jonathan Sills. All in favor 4-0
 - Item #2: Motion was made by Mr. John Phelan to approve LABBB FY21 Tuitions, seconded by Dr. Kathleen Bodie, All in favor 4-0
- **Discussion Items**
 - LABBB FY21 Budget
 - LABBB FY21 Tuitions
 - Summer 2020

FY21 Budget Highlights

1. **FY21 budget projects an overall 1.3% increase in our operating expenses from FY20 budget**
 - FY19: \$25,384,024
 - FY20: \$25,839,168
 - FY21: \$26,175,490
2. **Staffing Changes**

- **FY19:** 233.6 FTE
- **FY20:** 228.4 FTE
- **FY21:** 230.6 FTE

3. **2% COLA Increases** for Unit A (Professionals) and Unit B (Paraprofessionals) as well as non- collective bargaining staff.

4. **Step Increases** are projected to increase salaries in FY21 by \$155K.

5. **Staff Lane Changes for FY21** added \$16.4K to the FY21 salaries budget.

6. **Health insurance**

- **We have 176** active employees enrolled in GIC. Using actual costs, we are projecting health insurance to increase **6%** by incorporating higher FY21 GIC premiums (larger weight on Tufts plans) and slight increase in enrollments (for new hires).
- 89 families plans
- 87 individuals plans

7. Retiree Health Insurance: We are contributing towards the premiums for **36** retirees (including spouses) and reimbursing Burlington for **8** retirees who were grandfathered. These costs are included in our budget.

- **FY18:** 201,895 = \$178,857 + \$23,038 (8 Burlington retirees)
- **FY19:** \$230,902 = \$206,712 + \$24,190
- **FY20:** \$237,940 = \$209,540 + \$28,400
- **FY21:** \$239,870 = \$208,670 + \$31,200

8. Worker's Comp Insurance is projected to go down \$20K in FY21 as our most recent MOD rating was much improved (down to 1.08) and realize savings from switching carriers (to MEGA).

- **FY18:** \$196,496
- **FY19:** \$193,072
- **FY20:** \$182,439
- **FY21:** \$162,785

9. FY21 Facilities Rent contracts include the Central Office space (\$68K), the Woodland House (\$20K), and misc. space rental for our programs and events (\$25K).

10. Substitutes & Program Support remain a challenge as we continue to have elevated needs for quality substitutes and nurses on an ongoing basis.

- **Substitutes** line item has been increased \$36K
- **Nursing and Misc. Services** was increased by \$96K

11. External Transportation (Lexington, Arlington, Burlington, Belmont, Waltham, Watertown, Weston)

- Students transported to your in-district programs and out-of-district placements by vendors and coordinated by LABBB's Transportation Coordinator.

- FY21 we anticipate the External Transportation budget to stay relatively flat due to a contracted vendor increase of 1% offset by a modest decrease in ridership
 - **FY18:** \$6,565,013
 - **FY19:** \$6,724,192
 - **FY20:** \$6,905,738
 - **FY21:** \$6,906,303

12. Internal LABBB Transportation (Students enrolled in LABBB and transported to a LABBB program, on a LABBB leased vehicle, by a LABBB staff person)

- Total expense associated with Internal Transportation is projected to be **\$708K** in FY21
- Collaborative member assessment will be allocated using student ridership percentages as of November
 - **FY18:** \$312,000
 - **FY19:** \$278,139
 - **FY20:** \$318,000
 - **FY21:** \$306,475 (23 drivers at \$65/day)

13. FY21 Tuition Increase

- **2%** increase across all programs
- 296 students (based on 96% of 308 projected enrollments)

Motion was made by Mr. Johnathan Sills to adjourn at 11:15, seconded by Dr. Kathleen Bodie, All in favor, 4-0

